

MINUTES OF THE REGULAR MEETING
MARCH 17TH, 2026
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Charles Rigsbee Vice Chairman
Ken Long Trustee
Charles Briggs Trustee
Dwight Kroll Trustee

STAFF

Stacie Caldwell District Manager
Juan Pedraza Operations Manager
Chauncie Kirkham Family Coordinator/District Sec.

The March 2026 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made, all were present.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval of February 2026 Minutes. Motion made by Trustee Rigsbee to approve February 2026 minutes. Trustee Briggs seconded the motion. Motion passed 4-0. Approval of February 2026 Expenses. Trustee Rigsbee made the motion to approve February 2026 Expenses. Trustee Kroll seconded the motion. Motion passed 5-0.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Redbanks Expansion, Road repair and ADA walk in ramp – the new rails are being made for the ramp with Aluminum.
- b. Tollhouse Expansion Update – Met with David Horn and CCD employees will take caterpillar to grade the new road for the expansion. Estimated time to open new section is mid-May 2026.
- c. Update on Cristian Martinez workman's comp injury – came back to work on March 11th with no restrictions.
- d. Reminder that Form 700 is due April 1st 2026 – Jim and Ken still need to complete forms. Stacie, Chuck, Dwight and Charlie completed.

NEW BUSINESS:

- a. Consider employee review procedure – review budget for increase.
- b. Board of Trustees signature page for Fresno County general account – Trustee Long made the motion to add Chuck Rigsbee and Dwight Kroll to sign on account along with existing signers, Jim and Charlie. Trustee Briggs seconded the motion. Motion passed 5.0.
- c. Future niche project – Rico's designed two new ideas for Redbanks cemetery niche area and Clovis future expansion area.

- d. Consider Eagle Scout Project Troop 514 – troop offered to place flag onto the marker setting for it to be easier to spot a veteran's stone. Board decided to stick to our blue star's that is currently painted on instead.

REPORTS AND ADMINISTRATIVE ACTION:

District Managers' report: Fixing the damaged part of the fence line at the Tollhouse cemetery.

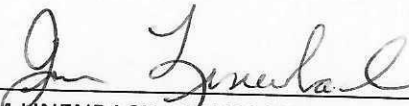
Operations Manager Report: Two toilets need to be replaced at the Redbank's cemetery. Trustee Rigsbee made the motion to replace both toilets at Redbank's cemetery. Trustee Kroll seconded the motion. Motion passed 5.0. In the process of moving dirt around at the Academy cemetery for future expansion will create more full-size graves and a possible in ground cremation area on the west side of the cemetery.

Chairman's report:

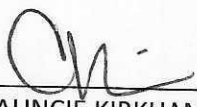
Board member report:

Chairman Linenbach adjourned the meeting at 11:15 a.m.

Next regular meeting: April 28th, 2026 at 9:00 a.m.



JIM LINENBACH, CHAIRMAN



CHAUNCIE KIRKHAM FAMILY COORDINATOR/DISTRICT SEC.