

MINUTES OF THE REGULAR MEETING
AUGUST 18TH, 2026
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Ken Long Trustee
Charles Riggsbee Vice Chairman
Dwight Kroll Trustee
Charles Briggs Trustee

STAFF

Stacie Caldwell District Manager
Juan Pedraza Operations Manager
Chauncie Kirkham Family Coordinator/District Sec.

The August 18th, 2026 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made. Absent Trustee Charles Briggs and Chauncie Kirkham District Secretary. Guest Arlene Flores Office Assistant/Family Coordinator.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval for June 2026 Minutes. Vice Chairman Riggsbee made the motion to approve June 2026 minutes. Trustee Long seconded the motion. Motion passed 4-0.

Approval of June 2026 Expenses. Vice Chairman Riggsbee made the motion to approve June 2026 Expenses. Trustee Kroll seconded the motion. Motion passed 4-0.

Approval of July 2026 Expenses. Trustee Kroll made the motion to approve June 2026 Expenses. Vice Chairman Riggsbee seconded the motion. Motion passed 4-0.

Vice Chairman Riggsbee made the motion to transfer \$500,000.00 from Fresno County account. \$250,000.00 to LAIF and \$250,000.00 to general account at Stifel investments.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Tollhouse Expansion Update – There are a total of 300 new graves, and hopefully will be able to start selling sometime in September. Roads are being corrected so that they are thicker. There is a gap in the fence to the west that is a safety hazard and needs to be closed. Juan will get estimate from Top Fence to do the work.
- b. Update for permanent canopy at Tollhouse, it has been assembled and placed, there is a unlevel patch of ground that needs to be leveled and possibly place concrete or pavers down to make it more accessible to our families.
- c. Consider 1st phase of the tree trimming estimate – to begin in October 2026.
- d. Update for AT&T bill- Sent letter and left messages to call back with no repose.

B. NEW BUSINESS:

- a. Office insurance claim has been sent to GSRMA for broken pipe under the north east portion of the office, waiting for a response. Trustee Long made the motion to have office cleaned by ZenShine Cleaning to clean the office weekly or by weekly that decision will be left up to the district manager. Vice Chairman Rigsbee seconded the motion. Motion passed 4-0.

REPORTS AND ADMINISTRATIVE ACTION:

District Manager's report: N/A

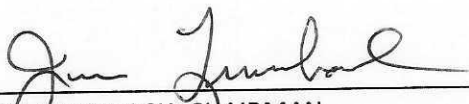
Operations Manager Report: N/A

Chairman's report: N/A

Board member report: N/A

Chairman Linenbach adjourned the meeting at 11:00 a.m.

Next regular meeting: August 18th, 2026 at 9:00 a.m.



JIM LINENBACH, CHAIRMAN



STACIE CALDWELL DISTRICT MANAGER