

MINUTES OF THE REGULAR MEETING
MAY 19TH, 2026
BOARD OF TRUSTEES
CLOVIS CEMETERY DISTRICT
305 N. VILLA
CLOVIS CA. 93612

PRESENT

Jim Linenbach Chairman
Ken Long Trustee
Dwight Kroll Trustee

STAFF

Stacie Caldwell District Manager
Juan Pedraza Operations Manager
Chauncie Kirkham Family Coordinator/District Sec.

The May 19th, 2026 meeting was called to order by Chairman Linenbach at 9:00 am and roll call was made. Trustee Charles Briggs and Vice Chairman Charles Rigsbee were absent.

ADDITONS TO THE AGENDA: None

UNSCHEDULED MATTERS: None

GENERAL CONSENT ITEMS:

Approval for May 2026 minutes. Due to not having a quorum of attending board members from April 2026 meeting, we have added in the April 30th, 2026 meeting minutes for approval.

Approval of April 2026 Expenses. Trustee Long made the motion to approve April 2026 Expenses. Trustee Kroll seconded the motion. Motion passed 3-0.

ACTION ITEMS:

A. OLD BUSINESS:

- a. Tollhouse Expansion Update – Juan presented the map to show new area of expansion adding 237 graves and new area of paving will be given to Juan from David Horn soon.
- b. Employee Review procedure – tabled until next meeting
- c. Revisit future Niche Project to the south – showed Trustee Kroll what was designed and proposed for the south side of property.
- d. Update for the new door for mechanic shop and locks for the restrooms at the office – Vortex to install new door on Friday and finish all work the week after Memorial Day.
- e. Update on permanent canopy at the Tollhouse Cemetery – estimated to be delivered today 05/19/2026.

NEW BUSINESS:

- A. Consider first phase of the tree trimming – after the previous wind storm, all cemeteries had a lot of branches and some trees down. Four trees were down at Academy and only large branches at the other four cemeteries. Estimate to be received before next meeting.
- B. Discussion about AT&T bill – Board agrees not to pay for services that were not received due to the accident on Herndon.
- C. Consider checking into new CPA firm – board advises on shopping around to see what other firms are available.

REPORTS AND ADMINISTRATIVE ACTION:

District Managers' report: Memorial Day service is going to be put on by American Legion at 9:00 a.m.

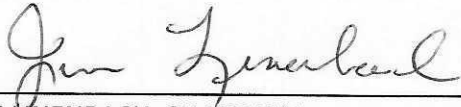
Operations Manager Report: Grounds crew will start putting flags out on Friday the 22nd for Memorial Day. Lowering device at Redbank's cemetery finally broke. New lowering device is needed and will roughly be \$8,000.00 to \$10,000.00. Getting estimates before next meeting.

Chairman's report:

Board member report:

Chairman Linenbach adjourned the meeting at 11:15 a.m.

Next regular meeting: June 16th, 2026 at 9:00 a.m.



JIM LINENBACH, CHAIRMAN



CHAUNCIE KIRKHAM FAMILY COORDINATOR/DISTRICT SEC.